**EXECUTIVE COMMITTEE MEETING**

**7.00pm 19 January 2021**

Zoom

 **MINUTES**

**Attendance Present:**

Rona McCraw – Chair

Martin Turnbull – Vice Chair

Hilary Lumsden – Secretary/Treasurer

Margaret Kennedy - Councillor

Gillian Paton – Ladybank Golf Club

Vanessa Rengger – Tayport Tennis Club

Caitlyn McAleese – Active Schools Coordinator

Ross Taylor – Sports Development Officer

1. **Welcome and** **Apologies**

Rona welcomed the attendees and guest Dylan Conti and Gary Grieve from Scottish Club Sport.

Apologies came from Robbie Nellies, Grant Stevenson, Elspeth Wallace and Jamie Moffatt.

**2. Minutes from last meeting**

The minutes of the last meeting on 8th December 2020 were approved; being proposed by Gillian Paton and seconded by Vanessa Rengger.

1. **Matters Arising**

The Vice Chair queried about commitment made to funding for the sports council going forward, the Chair confirmed that we would not find out until after Fife Council secure their budget, which is usually in February. Cllr M Kennedy would confirm with FC if there are any delays in third sector grant funding decisions.

The Vice Chair queried reference in the Dec minutes to the applications to SCS board and the 6-month trial criteria. G Grieve confirmed this was because SCS could co-opt members now before the GAM in Sept when they would be voted on officially - giving the applicant experience of what is involved before making a commitment.

Kinburn Bowling Club have responded to say it has seen a significant rise in rates, and it feels the community could do more to challenge this. The Chair has outlined what has happened so far, but Cllr M Kennedy stated the response from FC confirmed it was now policy, but that clubs should be open on ability to pay as FC is not in the business of shutting down local clubs on the basis of rates.

**4. Secretary/Treasurer Report**

[Emailed 17-01-21] Members at 17 paid of 21 invoiced for 2020-21 of 75 total.

The fourth and final payment of the 2020 Recurring Grant from Fife Council was paid in December. Following up on the grants meeting in December, Falkland AFC and Howe of Fife RFC have been asked if they would be prepared to meet with EFSC and Jamie Moffatt to discuss funding options, Howe has responded that they would and we await a reply from Falkland AFC. Sharp IT Solutions has fixed the EFSC computer, commenting it is of a quality that it should continue to work efficiently for a time. It has been working very well since.

The Awards publicity for 2020 was sent to Fife Free Press and appeared on the website and in the paper - pictures of all of the winners appeared on the digital article. We successfully gathered pictures of 30 of the 31 winners and runners up with their trophies and Greig Hopcroft is creating a page for the website.

*Updated at the meeting – the Awards page on the website is now live and a link sent on facebook.*

EFSC was invited to join Sported, a UK wide charity promoting fairness and equity for young people through grassroot sport and physical activity, and so I met with Dee Pearson to do this. There is no cost to membership and they have great resources available and help with funding so will be a great organisation to work with.

Attached is a copy of the revised application for the Young Persons Panel proposal, the sub-committee met to discuss this after the previous meeting and agreed the changes. This will be covered in point 6. Also attached is a copy of a proposal for a Quiz event by Dave Jackman, a contact from Robbie Nellies. This will be covered in point 10.

**Income and Expenditure** [Emailed 17-01-21]

I confirm a bank statement balance of £30,905.83 dated 16 Dec 2020. Balance in account 17-01-21 is £33648.38. Transactions include -

Income: FC Recurring Grant 4th quarter £3908.

Expenditure: wages, grant funding to 3 clubs, Microsoft annual fee, CWPO/CWPS training tutor fees, Sharp IT Solutions.

**5. Correspondence**

We received the lovely news that Bob Dick, a past president, was made an MBE in the new year honours. Correspondence was sent to Ewan Masson regards some of our local clubs and the work they do in the community, as he had asked for feedback for the Scottish Parliament Outreach Services.

**6. Scottish Club Sport/Young Persons Panel – Dylan Conti**

The Chair explained the changes that had been made to the application document: opportunities for 18-25 years olds; asking individuals to nominate themselves rather than the club, to ensure permissions and privacy are followed. D Conti commented it is a fairly wordy document, which is okay for clubs, but we should also produce a flyer (similar to Active Schools) and promote on social media in order to capture this age group’s attention; also recommending we specify a role within the sports council. His own position in SCS was found through social media and work of mouth. G Grieve commented we could leave a text box for them to suggest what we could do differently and specify 2-4 areas we are looking for help with. There is also the SCS grant available currently until March, which could be used to fund a targeted social media search. R Taylor and C McAleese commented on research by Active Fife into how to shape opportunities for young people, especially around exams. The Chair confirmed it is hoped by bringing 1-2 YP onto the committee they will then lead on forming a YPP sub-group.

**7. Sports Development Officer Report**

R Taylor confirmed J Moffatt would provide a report, and then reported on the Hubs:

Waterstone Crook Hub’s Cash For Kids project was a huge success: 11 boxes of gifts from the 4 centres, it is hoped to grow this relationship. Also work with Sporting Memories Foundation, which has reported a 20% increase in participation. The Chair commented that EFSC has discussed this with FSLT and asked that both be involved in continuing discussions. G Grieve commented that SCS is also talking to SMF about a partnership and it is great to hear the work R Taylor has been doing with them.

Duffus Park Community Asset Transfer would be updated by J Moffatt.

East Neuk Community Sports Hub is helping with the YP survery (mentioned above).

Changing Lives training will start again, connecting clubs, offering drop in sessions and sharing Fife Healthcare Partnership information with clubs. Workbooks for Primary School children are being distributed also.

**8. Active Schools Officer Report**

There is now limited contact with the school children, but there are plans to improve contact once schools go back as previously contact could only be made with one school a week - with 19 primary schools it was not ideal to visit only once every 19 weeks. The AS team is keen to help input to the YPP, Waid Academy has a successful YP wellbeing initiative that is ongoing.

**9. FSLT**

G Stevenson sent a report:

All FSLT facilities closed on Thursday 24 December due to Fife moving to Level 4 restrictions and subsequent national lockdown. All centres will remain closed until restrictions ease and Scottish Government allows us to re-open. Majority of staff have returned to furlough during this period. Duty Management teams have remained out of furlough and remain on site – they are keeping the centres operational allowing FSLT to re-open quicker when giving the go ahead. Teams on site can still be contacted via email:

Cupar SC - cuparsc@fifeleisure.org.uk

East Sands LC - eastsandslc@fifeleisure.org.uk

Waterstone Crook SC - waterstonecrooksc@fifeleisure.org.uk

Head Office - fslthq@fifeleisure.org.uk

All affected users/groups/bookings have been contacted confirming closure of the facilities – FSLT will re-engage when we are able to re-open.

All memberships have been frozen – affected customers have been communicated to directly alongside information via press/social media/website.

FSLT currently offering FREE online fitness classes which are delivered by our fully qualified instructors via social media sites. These are open to everyone across Fife and do not require a membership. More information can be found:

<https://www.fifeleisure.org.uk/group-fitness/>

<https://www.facebook.com/fifeleisure>

**10. Events 2021**

* Quiz, the committee agreed on the format for an online quiz as supplied by Dave Jackman. Propose to hold in February and confirm with Dave re suitable date.
* CWPS training, the committee agreed to hold another session as clubs have expressed interest. Check with Anna Tizzard re dates in the next 2 months. Active Fife holding CWPO training in June and Dec.
* Awards, the committee agreed to look towards an event of some kind in November, to discuss again in March and once the YPP proposal has progressed. Allowing around 6 months for planning based on the usual lead into the Annual Awards.

**11. AOCB**

G Grieve mentioned SCS is in discussion with Sporting Memories Foundation about working together. SCS has a webinar planned for March with an information session and introduction to mental health training. SCS producing a volunteer recognition package, including a template that can be used by sports councils (foc) to brand materials to handout for recognition to clubs and members during the year.

The Chair thanked D Conti and G Grieve for attending and inputting to the meeting and wished everyone well.

**12. Date of Next Meeting**

**Tuesday 9th March 2021** at **7.00pm** on Zoom.

**Dates for 2021** on Zoom

11 May

13 July

5 Oct

7 Dec

AGM 14 Sept

Quiz Night 5 Nov