**EXECUTIVE COMMITTEE MEETING**

**7.00pm 24 January 2023**

On Zoom

 **MINUTES**

**Attendance Present:**

Martin Turnbull – Chair

Robert Winter – Vice Chair

Rona McCraw – Hon President

Hilary Lumsden – Secretary/Treasurer

Margaret Kennedy – Councillor

Stefan Hoggan-Radu – Councillor

Sharon Hedley – Step Rock ASC

Gillian Paton – Ladybank Golf Club

Ross Grant – Active Schools Coordinator

Grant Stevenson – FSLT

Jamie Moffatt – Sports Development Officer

Ellis Jaffrey – Step Rock ASC

Amos Carter – Young People’s Panel

Daryl Keddie – Active Communities 4DX

1. **Welcome and** **Apologies**

Martin welcomed the attendees, in particular Stefan and Daryl who were attending for the first time. Apologies came from Elspeth Wallace, Oliver Forbes.
2. **Minutes from last meeting**

The minutes of the last meeting on 6th December 2022 were approved; being proposed by R McCraw and seconded by S Hedley.

1. **Matters Arising**

The Secretary awaiting contact from Ben Kinnear re meeting to discuss Duffus skatepark project. Cllr Kennedy updated that Cupar Community Council are putting forward a proposal for this project at the next meeting.

No further information on AM Soccer’s access document for FSLT (G Stevenson).

1. **St Andrews Athletics Track (Cllr Kennedy)**

Cllr Kennedy outlined that after the previous meeting a letter had been sent to the key stakeholders in the St Andrews University athletics track issue to ask if they would join a working group and form a proactive community partnership that can look at how another athletics facility could be created in the St Andrews area to save athletes having to travel to Glenrothes or Dundee to train. There has been a keen response, the next step is to arrange a date to meet. This includes Saints Sport, the University’s Student Assoc, running, athletics and triathlon clubs, Fife AC, Scottish Athletics, Cllrs Liston and Clark, Active Schools. Secretary to send letter to D Keddie and A McLellan.

1. **Young People’s Panel**

A Carter confirmed that his brother Ollie was able to attend the Awards to be involved in the Life Member presentation to R Brickley. There has not been a meeting of the YPP since the last ECM, plan to reconvene the panel and to work out the best way to communicate between the schools amd start to plan the Awards.

1. **Secretary/Treasurer Report**

EFSC Membership for 2022–23, to date 80 of 81 clubs have responded and of this 79 have paid. There is 1 member still to respond (Cupar Highland Games).

In December, I attended a webinar with Inspiring Scotland connected to the £5000 funding received for Fife School Aquatic Group. The group has decided that the £7000 will be used to deliver the Sports Leader aquatics training and swim lessons for primary schools in February (with the SL), plus 12 places on the NPLQ courses which will run in April and July (all as last year), it will also fund PE swimming lessons for BBHS S1s from Jan to Mar 2023 Scottish Swimming has engaged with the project and the SSTQ course that ran in 2022, to help support the participants who have faced challenges with the theory part of the course.

Discussions continue with Cllr Al Clark (St Andrews) and MSP Willie Rennie about the falling number of swimming lessons and teachers locally. Willie has been corresponding with Scottish Swimming about this, and this is ongoing. We still await a reply from Maree Todd, Minister for Sport, to our letter of 6 September re issues around accessing funding to sport projects, swimming particularly, delivered during school hours.

Also in December, I attended a training event with Active Schools in Glenrothes called The Teenage Brain, there was much discussion about working with young people (teenagers), which was very interesting also a great opportunity to hear from Active Schools coordinators across Fife.

Cllrs Kennedy and Tepp and I met with Emma Walker (FSLT) and Paul Vaughan (Fife Council). We discussed the opening hours of Cupar and East Sands, Paul confirmed that FC/FSLT had agreed on the opening hours but that more detail on finance had been asked for by the Board, there was a meeting planned around this just before Christmas. The Board have concerns about financial risk and have asked FC to put a plan in place to secure a budget. The Board are not comfortable taking forward the opening hours for NE Fife as a standalone as other areas in Fife had hours cut also. Cllr Kennedy pointed out that though this is understood it is in fact easier for a user to find another facility to use relatively close by in other areas as compared to NE Fife where there are no alternatives. Cllr Tepp commented that Cupar/St Andrews facilities would need c.24 hours/week added back to opening hours to equate full opening (90 hours); he asked for clarity on figures showing how many hours had been cut across all facilities both pre and post pandemic, which Emma agreed to help with. Paul confirmed Cowdenbeath and St Andrews are being considered for budget allocation, also he had met with Giles Dove from St Leonards and had written to Stephen Stewart at St Andrews University re reviewing all facilities in St Andrews. Emma commented staffing continues to be one of the most significant issues, especially at Cupar, but promised full support for partnership working. I asked for staffing for the BBHS S1 swim project starting in January to be a priority and Emma confirmed. Cllr Kennedy asked for more notice in publicising when Cupar (in particular) will be closed (linked to staffing). This was a valuable meeting in order to exchange views and an update in the new year on the finance decision would be welcome.

The St Andrews University athletics track issue has progressed (see point 4 above).

Falkland Estate and NTS sent out correspondence in December to the Football and Bowling Clubs about the proposed changes in land use and subsequent impact on the clubs’ leases. There was a meeting held last week, which I attended, between the two clubs and landowners where there was discussion about the clubs’ future, including the possibility of developing a Community Sports Hub in Falkland, which could involve other clubs and organisations. I am assisting the clubs to write to Falkland Estate to enquire about relocation to another site on the estate where a CSH could be located. Once a response is received further discussion will go ahead, plus a proposed visit to Gilvenbank CSH in Glenrothes, which Jamie and I will be involved with.

OSS held a meeting of its Leadership group last week, which I attended, and these meetings are now planned quarterly. It is also planning a second summit in June 2023, which follows the launch in November 2019, and will see some of the most influential players in sport in Scotland meet in Edinburgh to discuss the challenges the sector is facing. Rona and I have submitted interest to attend as we did the first summit, there are limited space.

There are two First Aid courses booked for Feb and March, which are now almost fully booked, plus a CWPS course in June.

Awards nominations have come in eventually (see point 10).

**Income and Expenditure**

The confirmed a bank statement balance of £48,966.14 (ringfenced £15300 CDF + £7268 FSAG), dated 16 Jan 2023. Balance in account on 19 Jan 2023 is £48,966.14. Transactions include income from the recurring grant, FSAG sponsorship, affiliations and Awards sponsors; and expenditure 1 grant (£1950) and wages.

1. **Correspondence**

Falkland Cricket Club emailed to send special thanks for the grant funding they received in December.

Get Fit Falkland contacted me about about the social prescribing project they have been running (with our grant funding), they have concerns about the commitment of NHS to this … And have experienced difficulties … Cllr Kennedy wrote to NHS Fife about this and awaits a response.

Cllr Kennedy received correspondence from Scottish Athletics that they had received from the principal of St Andrews University, who confirmed the decision taken to replace the athletics track and commitment to work as part of a local group to establish an alternative athletics facility.

1. **Active Communities – Daryl Keddie**

Active Fifers (4DX) ran from summer 2021-22 and is linked to the sports strategy. It sees collaborative working, alongside partner providers as well as Community Sports Hubs and Youth and Adult Learning. Attached with these Minutes is a presentation which gives more detail. There is a focus on U18s, working closely with Active Schools and has aided departments to work together, also on O60s, where pickleball taster sessions have proved very successful – especially as it requires a only badminton court size space and is easy to set up and move around different locations. The LIM booking system, will make booking and reporting more coherent, and aquatics provision has been integrated more. The restructure with active communities, capital projects and outdoor education and Lochore Meadows teams is ongoing, with Sarah Roxburgh as new Community Manager for Fife. St Andrews town hall refurb expected to be completed by Easter. The Secretary asked re access for St Andrews Pickleball Club which had reported limited access to facilities though the club could grow if they had more space. R Grant mentioned community resources available at Waid and R McCraw re various halls in Cupar that would be suitable. Also attached is a review of the highlights in Community Use 2021-22.

**9. Sports Development – Jamie Moffatt**

Elie Sports Club has joined the EN golf group, which offers all pupils in the Waid cluster 2 golf sessions. There is a cost of living pledge promotion to clubs around how they can outline what is available to their communities eg flexible payment options. Clubs can offer tremendous and supportive environments when times are tough. There are new CWPS dates for 2023 available, which can be booked online.

**10. Active Schools Officer Report**

**Report from Ross Grant**

The team have been working on locality sport, which profiles sport available in an area and signposts pupils to clubs. Mental health links with sport are being explored. There has been targeted work in key sports including the EN golf and tennis projects, plus the BBHS swimming project, which is qualifying lifeguards and swim teachers. The tennis project starts soon with Sports Leaders taking the L1 coaching qualification at the University. Otherwise it has been fairly quiet since Christmas in the run up to prelims. The Chair commented that it was sad to see the headlines about Waid, working closely with the school, he felt this did not represent the school he knew.

**11. FSLT Report**

The project that is funding lifeguard qualifications leading to leisure attendant positions is going well and has filled the part-time position at Cupar, it is hoped the full-time position will be filled soon too. The real success of the project will be a full quota of leisure attendants. The FSAG swim project started after the Christmas holidays with S1s taking swimming during PE, each S1 gets 3 swim sessions; there will also be 12 funded places offered to BBHS pupils for the 2 lifeguarding NPLQ courses in April and July (6 places on each). There is a plan to have another World of Parties inflatables session as there was in June 2022 at Cupar, there would be a dryside option at Waterstone Crook too. There are plans to help the Wave Project in St Andrews offering storage for new equipment and changing access. The Secretary asked if there could be a NPLQ course in the autumn at Cupar as there was a lot of interest, it may be possible to raise funding, Liz Wilson to confirm. The Chair asked re reception in Cupar as he had been trying to book table tennis and left messages but had no call back. This will be looked into.

**12. Awards 2023**

It was agreed to look into what we present to Life Members, the Secretary will contact the trophy supplier (and engraver) who is used for the Awards. There was discussion around the guest giveaway that we usually organise with our principal sponsor; concerns around giving away plastic, is there a better way to use the money eg to support clubs – this would be difficult to do fairly. Suggestions on this by email to the Secretary would be welcome so a decision can be made. It was agreed to host 200 guests.

**13. SWOT Analysis Review**

There has been no further work done here since the last meeting. Feedback from the Executive Committee on the notes that were shared would be valuable – please email to the Secretary. R McCraw is happy to help if a priority is identified. R Winter to meet with the Chair and Secretary to progress.

**14. AOCB**

Cllr Hoggan-Radu gave thanks and also apologies for missing meetings at the end of last year as he had been in hospital; he is looking forward to working with the sports council as he still had awards from our ceremonies that he had won when he was younger. He also made a request that the Disability category be renamed as Disabled Athlete of the Year. The Secretary confirmed this can be done for the presentation and program this year and changed online for next year.

**12. Date of Next Meeting**

Mon 6 March 2023 on Zoom

**Dates for 2023**

Tues 9 May in person

Tues 18 July in person

Tues 3 Oct in person

Tues 5 Dec on Zoom

**Awards** Wed 22 March

**AGM** Tues 12 Sept

**Quiz** Fri 10 Nov