**EXECUTIVE COMMITTEE MEETING**

**7.00pm 19 July 2022**

Duffus Park Bowling Club, Cupar

**MINUTES**

**Attendance Present:**

Martin Turnbull – Chair

Hilary Lumsden – Secretary/Treasurer

Rona McCraw – Hon President

Sharon Hedley – Step Rock ASC

Robert Winter – DPBC

Margaret Kennedy – Councillor

Ross Grant – Active Schools Coordinator

1. **Welcome and** **Apologies**

Martin welcomed the attendees. Apologies came from Marianne Scott, Elspeth Wallace, Ross Taylor, Grant Stevenson, Jamie Moffatt.

1. **Minutes from last meeting**

The minutes of the last meeting on 10th May 2022 were approved; being proposed by Rona McCraw and seconded by Sharon Hedley.

1. **Matters Arising**

The Secretary awaiting contact from Ben Kinnear re meeting to discuss Duffus skatepark project.

No further information on AM Soccer’s access document for FSLT (G Stevenson).

Chair asked if response from committee to invite to SCS Conference, Robert W asked to be sent details.

**4. Secretary/Treasurer Report**

EFSC Membership for 2022-23, to date 72 of 78 clubs have responded and of this 71 have paid. There are 6 members still to respond. We welcome Balmullo Bowling Club as a new member – more below.

The Chair and I met with Rev Giles Dove from St Leonards School on 23 May, where we were shown around the school and discussed the vision for a Centre for Sport & Wellbeing for Young People at St Leonards. Giles has met with many of sport’s governing bodies and is actively looking to engage with the community about its use of any proposed facilities. He was grateful to speak to EFSC about this and we agreed to keep in close touch. We also introduced Giles to Paul Vaughan, Head of Communities and Neighbourhoods at Fife Council, by email and they plan to meet soon.

The SLA, we are waiting to sign this off, Cllr Kennedy will enquire about this.

In June, we sent a survey to members about the level of required training in sport currently, and to start a conversation about whether this is a barrier to volunteering. Sadly only one club has responded. I will try to contact clubs again about this after the summer holidays. I have also discussed this with SCS and OSS and we plan to keep in touch about this question, as Gary has not heard much from other SCs on this, but stated it may be just because the question has not yet been asked. Ross G commented about Netball, plans to increase this in NE Fife was thwarted as the NGB could not provide coaching training in NE Fife, which resulted in travel barriers. Robert W commented that Bowls Scotland had informed existing coaches that they would need to renew qualifications, which resulted in many stepping back from their roles, and that decisions made at the top need to filter down realistically to encourage volunteers to keep giving their time as well as, crucially, attracting new volunteers.

On 31 May, The Chair and I met with Paul Vaughan, Emma Walker, Cllrs Kennedy and Liston as well as FSLT Chair Jeph Hamilton. There are minutes available for this meeting which discussed Cllr Kennedy’s Motion, but in summary Emma confirmed FSLT would discuss access outside opening hours for specific projects and set 3 actions asking for time for recovery and business modelling:

* To provide the formal statement of facts relating to the Motion.
* That she will continue dialogue with Paul but that there are wider implications to consider.
* To further explore funding and partnerships.

We then met with 7 local Cllrs on 21 June to discuss Cllr’s Kennedy Motion and discussions to date, to especially update those who had taken new positions in the election. There are minutes available for this meeting also, but in summary Cllr Tepp had discussed with Cllr Altany Craik – with a view to him discussing with Cllr David Ross – holiday provision in NE Fife over summer plus access for tourists in St Andrews, especially with the 150th The Open in July. He asked for an announcement on this from Fife Council and FSLT by Friday 24 June by noon, before the school holidays started. He also looked into the cancelled block booking at Cupar SC by St Andrews University. From this came an opening up of hours at CSC and ES especially during the time the clubs were taking a break. CSC also opens an hour earlier at lunchtime (taken from later in the day) during the week to improve the quid-a-kid provision. We will continue these conversations.

The Chair asked Cllr Kennedy how the Cllrs were feeling now from the political angle. Cllr Kennedy said that they had not heard from FSLT about the 3 actions, and that they were awaiting a Plan from FC and FSLT on the Motion, and this was expected by September if not earlier as it should really be made available before schools return. There had also been no comment on the suggestion by Cllr Liston about local management groups as the centralised approach has negative impacts on areas like NE Fife. The FC/FSLT SLA is due for review. It was agreed EFSC will write to Paul Vaughan to follow up also.

The Fife School Aquatics Group project is now complete. There were 21 pupils of 24 who undertook either NPLQ and SSTQ qualifications, and of the 6 April NPLQ candidates 3 have gained employment with FSLT; it is hoped the SSTQ will be finalised by the end of July and the second NPLQ ran last week so we hope for more positions to be filled soon. This also helped Active Schools run aquatics projects through the year as well as including swimming at a holiday camp for targeted pupils running this week. Funding applications have been started for the project’s work for 2022/23, including a 3-year Investing in Communities Fund from the Scot Gov. This work plans to include a new Aquatics apprenticeship opportunity for an early school leaver, offering supported work in the leisure industry. This will be assisted by the school’s guidance department. I would like to Minute my thanks to Grant Stevenson, Hayley Smith, Lynsey Steele, Daren Baillie and Gina Logan – every possible opportunity was taken by the group and the project achieved far more than originally planned. Thanks again to Grant for his support with the recent funding application.

There is a CWPS course booked in for 22 August 2022, but there are very few members booked onto this, if the numbers do not increase to more than 10 by the end of July I propose to cancel this course and to stop providing these courses as most NGBs are now doing this. This was agreed.

I am discussions with our sailing club members about running a First Aid course, which follows the Emergency format but is specifically for those sports. John Cameron of Newburgh Sailing Club delivers this course on behalf of the RYA, and has offered a discounted rate of £344 (compares to £430 by another provider). It was agreed to support funding this course for members foc.

I met with David Graham from Changing Ideas, as outlined in my email on 31/5/22, and I will update more on this later (Agenda point 10).

I met with Grieg Hopcroft to discuss and map out the website upgrade, I will update more on this later (Agenda point 12).

The Young Person’s Opportunity sub-committee met on Zoom with Active Schools coordinators and Ross Taylor on 23 June. I was unfortunately ill and could not attend, but Madison kindly took notes and we will speak more on this later (Agenda point 9).

Rona McC and I met with Balmullo Bowling Club after the new committee appealed to us for help to find their feet after having little access to the club’s past information. It was a very positive meeting and they are working on a short-term and long-term plan, which we will continue to assist them with.

Scottish Club Sport’s Member Check-In has been postponed until after the summer. The Chair, myself and Rona will attend the SCS Conference date on 3 Sept 2022 at Stirling Court Hotel.

The Chair and I met to plan the EFSC SWOT analysis, which has been circulated, this lists what we plan to work on over the next year and focus is given to the entries at the top of the Threats and Weakness lists. This will be discussed more at the next meeting. Cllr Kennedy will ask about FC’s Sport Strategy Leadership Group and the next moves.

**Income and Expenditure**

The Secretary confirmed a bank statement balance of £34276.88, dated 16 July 2022. Balance in account on 18 July 2022 is £37046.03. Transactions include income from awards sponsor, affiliations and FC Recurring Grant; and expenditure on SCS sub and Conference fees, and wages.

**5. Correspondence**

St Andrews & East Neuk Girls Football Club wrote to thank EFSC for the contact with Sported, which offered an opportunity to girls clubs to attend Euro 22 as ball girls, 5 girls from the club will attend matches at Brighton (2 girls), Manchester (2 girls) and Southampton (1 girl).

**6. Sports Development & Hub Officers Report**

**Sports Development – Jamie Moffatt**

Summer Provision:

* + All summer provision can be found at <https://active.fife.scot/activities/campaigns/active-families>
  + Multi-Sport Camps on in NEF;
    - Waid – this week (fully subscribed, 60 kids)
    - Bell Baxter – this week (fully subscribed, 80 kids)
    - Waterstone Crook – next week (fully subscribed, 60 kids)

East Neuk Junior Golf Development

* + Please share this video which documents some of the activity that’s recently been going on with the group – school delivery, club holiday camps, junior competition golf
  + <https://youtu.be/oQtyryGBmNM>

**Hubs - Ross Taylor**

Fife Community Sports Hub newsletter due.

**7. Active Schools Officer Report**

**Report from Ross Grant**

Summer camps currently running (as above), with inclusive and targeted camps in the 3 catchment areas. Sports Leaders and Ambassadors training ongoing; there is a new focus on S1-3 as focus was previously on P7s then S4+. Work will be done to increase numbers by arranging targeted and mini festivals eg. Waid had a running event that hosted over 100 participants. The golf project has been particularly successful and a promotional video has been created to increase awareness of the project and encourage tournaments to take place on a Fife wide basis (see link above). There are continuing challenges due to decreased support from clubs after lockdown, this is not consistent across NE Fife and specific sports. There is work being done to look at why this is and if there is anything Active Schools can do to help support clubs eg. place young people into roles in clubs.

**8. FSLT**

Cupar SC:

* 2nd NPLQ has taken place at start of July
  + All candidates who completed the course passed
  + Furthers courses planned for 2023
    - 10th April
    - 3rd July
* SSTQ course has now concluded
  + 11 in total (1 had COVID) transferred to another
  + 3 candidates have still to complete
  + Further observation planned 20th August
  + 2 out of 3 candidates reached out to complete further shadowing with FSLT which we will support
  + 1 candidate has enquired regarding casual work with FSLT
* Planning for next year has begun with EFSC, AS, BBHS
  + Funding application has been submitted by EFSC via FSLT for the ‘Investing in Communities’ fund. This will provide 3 year worth of funding.
  + Look to provide further aquatics and NPLQ training over this period
  + Look to create ‘modern apprenticeship’ type role within the area for school leaver
* Family fun day was great success – around 60 participants throughout the day. Will look to work with World of Parties again in the future
* Squash court refurb completed
  + Small snagging issues, have been resolved
  + Feedback has been positive
  + 42% increase on gym attendances in June
* Working with Active Schools to use venue to host summer provision
  + 19th July 22nd July 0900-1230
* Supporting Active Schools training 3rd August 1000-1300

East Sands LC:

* GP room refurb completed
  + Feedback has been positive
  + 37% increase attendances in June
* Bookable sessions reintroduced after reopening midweek for summer period – this has helped control queues when the centre reopens. Has been successful over first 2 weeks
* Working with Active Schools to support the Kinship project to provide funded swimming lesson to targeted children in St Andrews area. 6 children in total. All received a certificate and swimming goggles
* Supporting NHS Fife and hosting 2 breast screening units within the centre car park

Waterstone Crook SC:

* Open day took place Saturday 2nd July
  + Various activities:
    - Kids football
    - Pickleball
    - Tennis
    - Gymnastics
    - Trampolining
    - Football tournament
  + Bouncy castles supplied by World of Parties
  + Visit from Archie (FSLT Mascot)
  + Hot food and drinks provided by The Sunshine Kitchen
* Active Schools to use venue to host summer provision
  + Monday 25th July to Thursday 28th July 0900-1200

General:

* FC have provided additional funding for summer provision. The following junior activities are free throughout the summer period Monday to Sunday 0900-1700
  + Swimming
  + Badminton
  + Short Tennis
  + Squash
  + Racquetball
  + Table Tennis
  + Football (on STP)

**9. Young Person’s Sports Council**

Ross G outlined discussions Active Schools had about proposed plans for Young Persons Sports Council and what its role should be. It is agreed that the Young Ambassadors and Sports Leaders will be contacted about this opportunity, and it should also be sent to the wider school for all pupils. There will be a sports council in each school with Platinum Ambassadors to attend EFSC ECMs to feedback; these will be supported by AS and EFSC and will be set up in the new academic year, with a gradual introduction to what role will be with the 2023 Awards being first focus and work towards full involvement in 2023-24. The sub-committee will meet to discuss how this recruitment will take place.

**10. Community Development Grant**

It was agreed to ringfence £8000 to this fund, which will be put forward to David Graham and Changing Ideas, for the kind offer of match funding of 1.5 of this amount. If this fund is not used within a financial year it is intended to roll over as a ringfenced amount into the following year. This will also be clarified with David Graham. The Secretary will confirm this.

**11. Awards 2023**

Sharon H worked hard on the nomination form, to spit these into standalone forms, for categories with similar criteria, with prompts on the information we are looking from those making nominations. Voluntary awards have extra clarification to define from some positions that receive remuneration. This will be sent to Jamie M to share with the other sports councils. A date was agreed for next year of 15 March 2023, which will hopefully fit with the other two sports council’s plans. It is planned to include the new nomination forms on the new website in time for November.

**12. Website Upgrade**

Work has started and the new design is in progress, this will be updated via email before the next scheduled ECM. It is planned to include the new nomination forms on the new website in time for November.

**13. AOCB**

**Grants Sub-committee** discussed and agreed 3 funding applications from:

Newburgh Sailing Club for £2000.00 for a project called Diverse Educational Experiences for Disadvantaged Learners.

Newburgh Bowling Club for £500, for 4 members attending the Scottish Finals in Ayr.

Duffus Park Bowling Club for £240 for 4 members attending the Scottish Finals in Ayr.

Robert W asked how we will follow up the SWOT analysis, which should set up a future strategy plan. This will be discussed at the next Committee meeting, when Cllr Kennedy hopes more committee attending will help broaden discussion.

Rona McC and the Secretary will review the Constitution ahead of the AGM.

The **date of our AGM** is 20 Sept 2022.

**12. Date of Next Meeting**

4 Oct IP/Zoom

**Dates for 2022**

6 Dec Zoom

AGM 21 September

Quiz 11 November