**EXECUTIVE COMMITTEE MEETING**

**7.00pm 8 March 2022**

Zoom

 **MINUTES**

**Attendance Present:**

Martin Turnbull – Chair

Hilary Lumsden – Secretary/Treasurer

Margaret Kennedy – Councillor

Elspeth Wallace – Fife AC

Sharon Hedley – Step Rock ASC

Robert Winter – DPBC

Marianne Scott – Cycle Scotland

Madison Garland – Active Schools Coordinator

Grant Stevenson – FSLT

Jamie Moffatt – Sports Development Officer

1. **Welcome and** **Apologies**

Martin welcomed the attendees. Apologies came from Gary Anderson, Anna Hedley, Rona McCraw, Gillian Paton.

**2. Minutes from last meeting**

The minutes of the last meeting on 18th January 2022 were approved; being proposed by Elspeth Wallace and seconded by Robert Winter.

1. **Matters Arising**

Active Schools confirmed external access to schools for delivery of sport on 26 Jan 2022.

Await dates from Fife Council for First Aid course(s); J Moffatt mentioned a course on 23 March but the Secretary commented there was not enough time to organise due to the Awards but also most probably for the clubs too; *dates now confirmed 11 and 18 May and clubs contacted*.

The Secretary awaiting contact from Ben Kinnear re meeting to discuss Duffus skatepark project.

No further updates from Army Reserves.

No further information on AM Soccer’s access document for FSLT.

**4. Secretary/Treasurer Report**

EFSC Membership renewal 2021-22: to date 73 of 77 clubs have paid, 1 is due; 3 have made no contact. The new affiliation year will start on 1 April for 2022-23, clubs will be contacted about renewal before the end of March.

On 26 Jan I was delighted to be asked to speak on behalf of EFSC at the Scottish Club Sport Member Check-In alongside Kevin Ansell from Glasgow Clubsport. The theme was ‘Out with the old, in with the new 2022’ and we discussed the adaptations, challenges and opportunities that Sports Councils/ClubSport networks have experienced and expect to experience in 2022.

I hope to discuss whether we could become East Fife Clubsport, hopefully alongside Central and West, as many sports councils are moving to this new name to avoid confusion with being a local authority.

The Chair and I met to discuss the SWOT analysis, which has been started and is in progress and will be circulated after the awards/the beginning of new affiliation year 2022-23.

The first meeting of Fife Council’s Physical Activity & Sport Strategy Leadership Group just after our last ECM was positive, with all the right noises, but with little detail on delivery of the strategy or the funding underpinning it. We await further information on this and the next meeting. This was followed by the Active Fife Partner Summit mid-February where we heard how the strategy had been born with the collaborative working of Fife Council and FSLT, and the work of the 4DX initiative (4 disciplines of execution). Again this was interesting but (in representing clubs delivering grassroots sport) I was not clear on how this is benefitting East Fife sporting communities. The sport strategy was launched on Mon 28 February at Michael Woods, but sadly none of the leads attended.

The Chair and I met with 6 cllrs from the EF Area Committee on 26 Jan about the opening hours of our community sports facilities. Based on the current statistic that someone living in Glenrothes, Kirkcaldy or Dunfermline areas has 2 to 3 times more opportunity to access a sport/community facility than someone living in E Fife, EFSC asks:

a. for parity in access to community facilities no matter population/use otherwise it disadvantages rural areas;

b. if money is to be made available by the Scottish Government as per its manifesto then how will this filter down through Fife Council and then FSLT and that our area be considered a priority for full opening hours

Cllr Kennedy has put forward a motion to the next council meeting on 10 March calling for Fife Council to support EFSC in ensuring equitable access to sport and leisure facilities.

I met with Emma Walker from FSLT before the protest at Cupar Sports Centre, and we agreed it was important to keep working together and EFSC would not take part in the protest. I also discussed the level of training expected to be taken by staff as required by Scottish Swimming, this echoes conversations I have had recently with clubs around the challenges of now qualifying volunteers as some of this training becomes mandatory. This will also be debated by the Observatory for Sport in Scotland.

The swim project with Bell Baxter High School/Active Schools, FSLT and Cupar & District Swimming Club – is going very well, with applications for both the lifeguarding NPLQ and teaching SSTQ courses higher than the spaces available. Interviews will take place this week to select the candidates. A spin-off project with the BBHS sports leaders delivering swimming lessons to pupils from St Columba’s and Castlehill PSs has evolved from the pre-Christmas course and will also be funded by this project.

Much work on the Awards, great nominations received and I want to say a huge thank you to the Awards Sub-committee for working so hard on the shortlist, which threw up some challenges as our new criteria bedded in. We have had an extremely positive response, with the majority of invitees confirming attendance. Members have been invited but on a first come, first served as we have limited spaces. See more in point 10.

Dates have been provided for the Scams Awareness session with Fife Council Trading Standards in April to run a workshop for interested members.

We will discuss the proposal for the Sports Council Special Projects grant during the meeting with our sister sports councils on 5 April, with an aim to Lunch soon after this.

**Income and Expenditure**

I confirm a bank statement balance of £48,938.79, dated 16 February 2022. Balance in account on 6 March 2022 is £48,339.49. Transactions include the income from 7 sponsors and expenditure on Elie & Earlsferry SC grant and wages.

**5. Correspondence**

Rev Giles Dove wrote on behalf of St Leonards School to discuss plans around sports facilities and involving the community. He will be attending the Awards Ceremony and a meeting with the Chair and the Secretary will be arranged in April.

**6. Sports Development & Hub Officers Report**

**Sports Development – Jamie Moffatt**

There has been more work with clubs achieving ClubFife, including Anstruther Tennis Club. Wormit Boating Club is working on an Asset Transfer to create a water sports hub. Active Fife Training Month was well attended and follow-up work will now be carried out. The Junior Golf Group is offering an introduction to golf in the East Neuk for all primary schools at Crail Golf Club. The video for the Awards Ceremony went well with Owen Miller and Derek Rae, it is around 10 minutes long.

**Hubs - Ross Taylor**

I am pleased to share with you all the February 2022 edition of our Community Sport hub Newsletter, where our theme is "Being active".

February CSH newsletter - <https://sway.office.com/xuHgYznlWAzKhq2q?ref=Link>

I am pleased to share with you all the March 2022 edition of our Community Sport hub Newsletter, where our theme is "Inclusion". As ever, please do share with your schools, networks, members and partners to further strengthen the profile our community sport hubs across Fife.

March CSH newsletter - <https://sway.office.com/rS2AFHXU2D44U9sr?ref=Link>

Update from J Moffatt:

Waterstone Crook Hub will be holding an Open Day in July.

Tayport AFC has become a Cash for Kids delivery point.

Duffius Park Hub will meet on Mon 14 March.

**7. Active Schools Officer Report**

**Report from Stuart Robertson**

Extra-curricular activities have restarted but after-school only. Interschool competition is still for outside sports only. St Andrews University hockey team hosted a primary school festival. The East Fife Strong project started well – 21 attended. AM Soccer is the first club to input to the project. Our Girls Can is a course for teachers around why children drop out of sport. The Fife School Aquatic Project offered training to Madras, an exciting opportunity, that has had good uptake. S Hedley asked about Scottish Schools Indoor Athletics Competition at Glasfow and why BBHS and Madras were not affiliated while Waid Academy was; and it is disappointing the Scottish Schools Cross Country had been cancelled. M Garland commented that high schools each make their own decision, primarily through the PE department, she can discuss this at Madras and with Hayley at BBHS. Cllr Kennedy commented that it is important that for the furtherance of sport, events should be being planned now and that headteachers must strive for recovery past risk assessments. The Chair commented it is galling for the competitors and that there must be fairness between schools. M Garland commented that the new guidance on 21 March may help change as decisions are probably influenced by Sco Gov/Education Sco and Fife Council guidance.

**8. FSLT**

Casual Leisure attendants position, applications will stay open until after the NPLQ courses, and there is a contracted position available at Cupar currently. The new information system will be disrupted for bookings in the short term as it is transferred over. It will make booking and memberships more streamlined. Cllr Kennedy asked if the system is completely central or if decisions on opening and bookings can be made by local management teams. G Stevenson confirmed that there are 2 teams who control this centrally with a standardised process; bookings start locally and are moved centrally with advice from local managers. Fife Council uses the same system and it could be used in the future to give customer-led options eg. availability at all facilities. Cllr Kennedy commented that more local focus would be beneficial, G Stevenson responded that the systems will give more accurate/functional reporting on local use and bookings. G Stevenson confirmed users will be able to book in local centres while booking system is disrupted but he will review correspondence, after R Winter commented the email on this was not clear. Moving on, G Stevenson reported the progress of the Fife School Aquatic Project, and that new equipment was being purchases for Cupar Sports Centre (gym), East Sands (pool) and Waterstone Crook (hall).

**9. Young Person’s Panel**

No progress due to Awards; the Secretary to meet with A Hedley after this.

**10. Awards 2022**

Paul Noble had to pull out of MC duties sadly, due to commentary work – a duo is now confirmed with Philip Mould (previous secretary) and Khayri Azzam (Bell Baxter HS) presenting together. The speeches include the video (see point 6) and Provost J Leishman will introduce this; FSLT and Fife Council will speak after the presentation and Cllr Kennedy will give vote of thanks. Rennie R and Lewis Sharp will assist with lights and IT on the night. The revised 8-page program of events is being designed by Westport. It was agreed not to ask the nominees to speak on the night. Elspeth Wallace and Marianne Scott will welcome guests, with a table at the top of the stairs as we did in 2019. Marianne will act as Covid Officer. Helpers: 4 or 5 from BBHS. Buffet will be served by Sunshine Kitchen on the tables to avoid crowding. Drinks will be served at the door as guests arrive and helpers will encourage guests to move into the hall to avoid crowding.

**11. AOCB**

Elspeth W raised concern about the local news report of Gina Logan losing her job with FSLT; Cllr Kennedy felt it perfectly fair to raise this as it had a community impact, especially in line with the furtherance of sport including teaching swimming, though it was agreed this was a private HR matter.

J Moffatt confirmed the 2022-23 budget would be confirmed by the next day.

The July date for the executive committee meeting was changed to 19 July (from 12 July) due to availability of Duffus Park Bowling Club.

Cllr Kennedy gave thanks for being part of the sports council executive committee for the term, and that Fife Council will write to all groups asking if cllr presence is still required. Our next meeting is the week after the elections.

The Chair thanked everyone for attending.

**12. Date of Next Meeting**

10 May In Person

**Dates for 2022**

19 July IP

4 Oct IP/Zoom

6 Dec Zoom

AGM 13 September

Quiz 11 November