**EXECUTIVE COMMITTEE MEETING**

**7.00pm 05 October 2021**

Duffus Park Bowling Club

 **MINUTES**

**Attendance Present:**

Martin Turnbull – Chair

Hilary Lumsden – Secretary/Treasurer

Sharon Hedley – Step Rock ASC

Margaret Kennedy – Councillor on Zoom

Anna Hedley – Young Person’s sub-committee on Zoom

Pauline Jones – Active Schools Coordinator on Zoom

1. **Welcome and** **Apologies**

Martin welcomed the attendees. Apologies came from Rona McCraw, Jamie Moffatt, Gary Anderson, Elspeth Wallace, Charlotte Williamson

**2. Minutes from last meeting**

The minutes of the last meeting on 13th July 2021 were approved with amends to references to Sharon Hedley in attendee list and point 1, remove Fife AC; point 3, para 6 change June to July; Point 8, para 1, line 9 change love to move; being proposed by Sharon Hedley and seconded by Martin Turnbull.

1. **Matters Arising**

Discussions with the Army Reserves continue, including looking at whether they could support in providing a First Aid course to members, as there is interest in this from our members but Meg Buchanan has a bookings backlist due to lockdown.

The Chair asked if there had been an update about AM Soccer’s access document for FSLT – this will be confirmed with J Moffatt.

The Chair asked about response from Sportscotland about the volunteering course, the Secretary confirmed there has been no response after a number of attempts to find out who to contact and so this will not be pursued further.

**4. Secretary/Treasurer Report**

EFSC Membership renewal 2021-22: to date 72 of 76 clubs have paid, 1 is due; 3 are outstanding.

EFSC’s advertising board is now in place at Duffus Park Bowling Club as agreed.

Sharing the Zoom licence has been agreed with Ceres & District Community Council, we await confirmation of the person who will be responsible for arranging the links for their meetings.

Rona and I met with Willie Rennie, Cllr Kennedy, Emma Walker (FSLT), Paul Vaughan (Fife Council) at the end of July; there was much discussion and it is evident that the new head of FSLT is working closely with Fife Council on the C-19 recovery, including aligning the trust and community use. Willie Rennie asked FSLT, Fife Council and EFSC to make regaining full opening hours of Cupar and East Sands Sports Centres a top priority.

I attended a webinar at the start of September run by OSS and the Royal College of Physicians Edinburgh on the Role of Community Leisure in Public Health. There was a range of eminent speakers and it was very interesting to hear how this conversation is being progressed. There is a lot of work now going into social prescribing/community referral with GP practices employing link workers to do this. Glasgow Life quoted 42% public expenditure goes on health, and that this looks like it will increase. If it does it is likely to swallow the allocated budget to Glasgow Life. Marie Todd Minister for Public Health, Womens Health and Sport described a plan to offer free gym membership to poorest communities at a cost of £26 million (working with Trusts to deliver).

We held our AGM in person at DPBC on 14 September and it was very well attended with 16 members in person and 5 on Zoom. Rona was presented with a gift from the executive committee as she stood down as Chair.

We were delighted to recruit two Young People onto the committee through our Young Persons Opportunity, and we have met to discuss a possible awards event in 2022 (to be covered in later points on the agenda).

Rona, Martin and I attended the Scottish ClubSport Members Conference in Stirling on 25 September, which focussed on Recovery: the importance of community and club sport. The keynote speaker Chief Executive of Sportscotland, worksops included student sport, developing young people and the OSS on enabling deprived communities. There were great celebrations at the dinner afterwards when Rona McCraw was awarded the prestigious Services to Sport award for her commitment to all sport over the years.

Our fourth CWPS training since Nov 2020 was held by Zoom on 21 Sept with Anna Tizzard as tutor, qualifying another 13 members. The final one this year will be held on 6 December on Zoom and is nearly full; there are also 4 members booked onto Active Fife’s CWPO course on 2 December. Propose to run 3 courses in 2022-23 financial year in May and Sept 2022 and Feb 2023.

EFSC, Active Schools, FSLT, Cupar Community Sports Hub and Cupar & District Swimming Club plan to work together to fund and run a pilot project to introduce 40 and qualify 12 pupils (16yo+) at Bell Baxter High School in aquatics and lifeguarding, which will deliver increased employability and provision of the Learn to Swim programme locally and support the local leisure industry and Cupar Sports Centre, which has suffered cuts to opening hours since 2019.

S Hedley asked if EFSC could help facilitate communication between schools and clubs, in particular with national level events when the link gets blurred, eg. Waid recently took a team to the Scottish Schools Road Race in Dunfermline but Madras pupils/parents were not aware of this event and possibly would have formed a team. There can also be a muddying of waters in some sports when teams take part in school competitions and clubs are expected to coach/mentor school competitions; this can depend on whether the sport is a priority for the school or not. It is important that there is a mechanism for schools to communicate about these competitions so that all children have the opportunity to take part. Sharon also asked in light of the swimming pilot with Bell Baxter how we take this work forward for other sports. The Secretary stated that the Duffus Park Tennis initiative with the Sports Hub and the school swim pilot will help shape and support what can be offered to other sports and EFSC clubs. Pauline Jones commented that the new Head of PE at Bell Baxter is very keen to improve links with the community and clubs. Cllr Kennedy commented that she is very supportive of community models such as the swim proposal and that they will become more important going forward.

The Chair asked how do we audit where the extra funding to Sportscotland - as reported by OSS at the SCS Conference - will go as it feeds down through the local authority. Cllr Kennedy confirmed Andy MacLellan is the Sports Partnership Manager at Fife Council and that she can make contact on this query. The Chair also proposed that committee members identify priorities at each meeting so that nothing is missed from one meeting to the next as sometimes points can get missed at the expense of others.

**Income and Expenditure**

I confirm a bank statement balance of £32764, dated 13 September 2021. Balance in account on 05-10-21 is £32664. Transactions include income from the recurring grant and 3 affiliations, and expenditure on wages, CWPS tutor fee, insurance, the DPBC sign, Henderson Black fee, SCS conference.

**5. Correspondence**

A further disappointing response from Active Scotland was received by Wendy Chamberlain MP to her letter regards the Save Leisure campaign in August 2020, confirming local facilities are the responsibility of local authority and sportscotland will work with leisure trusts and partners to address inequality. Await feedback from Wendy if she is satisfied with this. The Chair commented that this is an example of what could be one of the priorities we see through, as mentioned in point 4.

**6. Sports Development & Hub Officers Report**

**Sports Development – Jamie Moffatt**

**Cupar**

* + sportsSTARS participation classes have successfully returned at Elmwood College. Sessions run every Wednesday from 5pm during term time
		- 5pm to 6pm – Netball – P4 to P7
		- 6pm to 7pm – Handball – P4 to P7
	+ Cash for Kids – Mission Christmas
		- Drop off point will be Cupar Sports Centre
* **Taybridgehead**
	+ Wormit Boating Club are in the process of redeveloping their clubhouse facility, following fire damage. Their goal is to create a watersports hub at Whitehaven Pier – I will be supporting the club throughout this process
	+ Cash for Kids – Mission Christmas. Drop off point will be The Larick Centre, Tayport
* **St. Andrews**
	+ Club Fife Activity Provider Award – Seiken Ryu Karate
	+ Cash for Kids – Mission Christmas. Drop off point will be East Sands Leisure Centre
* **East Neuk**
	+ sportsSTARS participation classes have successfully returned at Waid Academy. Sessions run every Friday from 4:15pm during term time
		- 4:15pm to 5pm – Multi Sport – P1
		- 5:15pm to 6pm – Multi Sport – P2 to P3
	+ East Neuk Junior Golf Development Group (Summer Activity)
		- Junior golfers supported the Women’s Scottish Open @ Dumbarnie in partnership with Sky Sports and Ocean Tee – children were involved in golf tuition and a beach clean with a selection of professionals
		- Anstruther GC have increased their junior membership from 35 to 68 in one year
		- Lundin GC Juniors made it to the national team semi-finals at Duff House
	+ Pittenweem Tennis Club have installed their new clubhouse into the club grounds
* **Howe of Fife**
	+ Club Fife Activity Provider Award – Newburgh Sailing Club

**Hubs - Ross Taylor**

**September newsletter**

I am pleased to share with you a jam-packed September newsletter, where we are profiling some of our Leaders in sport , new youth sports initiatives, and the success of our Fife-based Paralympians at the Tokyo games among other exciting news. Please could you share the newsletter with your own networks, and if you have any queries, please do not hesitate to contact me.

Newsletter link - <https://sway.office.com/Zn61IhTJYtEPthI6?ref=Link>

**Next quarter's communication themes**

Following the introduction of our club story submission form - where we are linking stories from across Fife with the national sportscotland context - I am pleased to inform you that the form is now updated and reflects the following communication themes:

* October - Women in Sport
* November - Community Champions
* December - Thanks to sport

The CSH newsletter is a tool which has been developed to help support or grow the profile of our clubs and partners in the Fife CSH network, and once again I encourage anyone with content or someone they want to profile to complete our club story submission form, for which the link is below. Please ensure you align it underneath the appropriate month so that we can maximise the level of support we can offer.

Club story submission form - <https://forms.office.com/r/m9dtXugyvX>

**Training and Support survey**

As we move further out of the pandemic, Active Fife are now looking to better understand the training and support needs of our clubs, partners, and community organisations who we support through our different services. It is our intention to facilitate / support training opportunities in early 2022 based on the responses from this survey, therefore we would encourage as many clubs and partners to help shape or inform this by completing the survey. The deadline for completion is Friday 1st October. Training and support survey - <https://forms.office.com/r/2bhUJPKYhh>

**7. Active Schools Officer Report**

**Report from Pauline Jones**

There are no significant updates from Active Schools. We currently still can't allow external partners into schools, but hope that this situation changes before too long as Clubs provide a significant and positive benefit to wider achievement. All clubs delivered in schools will continue to be free of charge to the participants/families, which we appreciate will affect some Clubs, but reducing the "Cost of the School Day" is a priority for the Council, sportscotland and the Government, so we have to adhere to this policy in order to remove one of the key barriers to participation. Sports Leaders/Ambassadors will be allowed to deliver in primary and high schools, and some may be interested in supporting Club sessions, so information about those would always prove useful.

Discussion on the Cost of the School Day, around the implications of this decision from Education Scotland on school activities, as this directly impacts clubs and in particular that financial implications could prevent clubs from being able to continue to deliver activities therefore vital links with pupils will be lost. Clubs are struggling as they recover from lockdown with falling volunteer numbers causing further pressure. The Chair asked that in light of reports about an increase in Scottish Government funding to sport that we propose Scottish Club Sport explores this with Sportscotland to find out how the extra funding will filter down to clubs. S Hedley commented that schools ask for voluntary parental contribution to subjects like Home Economics and CDT, could PE/sport be included in this to help balance costs of delivery.

**8. FSLT**

See report in Dec. minutes.

**9. Young Person’s Opportunity/Awards 2022**

We are delighted to welcome Anna Hedley and Charlotte Williamson who join the executive committee through the Young Person’s Opportunity. The sub-committee that has been working on this and a proposal for a spring Awards event met to discuss the event with Anna and Charlotte. The following is proposed:

Venue, catering, theme and format will follow previous events, the Awards sub-committee will shortlist 3 from each category and one would be awarded as winner, engraved glassware for 3 as previously – announcing winner helps participation/anticipation/marketing of event.

Presentation would include powerpoint pictures but no text and host will give a resume of each shortlisted nominee. Programme would be expanded to include all nominations.

Proposed nomination categories are reduced and changed to avoid disadvantaging sports (criteria tbc) -

Club project

Community project

Communication/connection

Sustainability

Recovery from adversity

Young Person (up to 18, combining our Junior/Youth and Achiever award criteria)

Coach (as previous)

We will discuss with Active Fife, Disability Sport Fife, Fife Sport & Leisure Trust and Scottish Club Sport about how they would like to be involved

Sponsors: will be invited to support a new categories for this year.

S Hedley asked if the young person nominations can be split into sporting achievement and supporting sport and that clubs are encouraged to consider members who fit the categories. A Hedley commented the sustainability and adversity nominations are particularly welcome and that we could help market the event through Instagram, which the young people can help with. It was agreed to discuss the date of the event with R McCraw when she returns. M Kennedy mentioned that as normal sport is not necessarily taking place and as we enter a different landscape in the covid recovery, it is important to recognise sporting achievements within this new landscape.

**10. Quiz 2021**

Agreed to go ahead with the planned Quiz on 5 November at Duffus Park Bowling Club, but to limit the number of teams taking part to 8 teams of up to 4, to allow distancing between tables. Team fee is £20 and prize money is as previously £100 for winner and £50 for runner up. The bar will be open.

**11. AOCB**

No AOCB raised. The Chair thanked everyone for attending.

**12. Date of Next Meeting**

**Dates for 2021** on Zoom

7 Dec

Quiz Night 5 Nov

**Dates for 2022** (Zoom/In-person tbc)

18 Jan

8 Mar

10 May

12 July

4 Oct

6 Dec

AGM 13 September

Quiz 11 November