

# EXECUTIVE COMMITTEE MEETING

7.00pm 06 August 2020

Zoom

## MINUTES

### **Attendance Present:**

Rona McCraw – Chair

Robbie Nellies – Deputy Chair

Hilary Lumsden – Secretary/Treasurer

Mandy Strachan – Tayport Tennis Club

Gary Anderson – SRUC

Martin Turnbull – St A Table Tennis Club

Grant Stevenson - Fife Sport & Leisure Trust

Jamie Moffatt – Sports Development Officer

Hayley Smith – Active Schools Coordinator

### **1. Welcome and Apologies**

Rona welcomed the attendees. Apologies came from Margaret Kennedy, Elspeth Wallace, Andrew Arbuckle and Gillian Paton.

### **2. Minutes from last meeting**

The minutes of the last meeting on 17<sup>th</sup> June 2020 were approved; being proposed by Mandy Strachan and seconded by Martin Turnbull.

### **3. Matters Arising**

There were no matters arising.

### **4. Secretary/Treasurer Report**

[Emailed 20 July] Discussions have gone well with the other two sports councils and Fife Council about the Covid-19 Emergency Fund and details were shared with executive committees. EFSC and Dunfermline & West have launched their funds and Kirkcaldy & Central will shortly after their ECM at the end of July.

I have spoken with Pegasus Gymnastics Club, Duffus Tennis Club and St Andrews Angling Club about the challenges they are facing due to lockdown. The latter will receive its disability boat this week and plans a launch in August. I plan to meet Fife Croquet Club shortly.

The Chair and I met with Fife Sport & Leisure Trust on 1 July 2020 to discuss ongoing plans for facilities returning. This will be phased by facility and sport and a club consultation has been agreed, with a 2 week cycle of communication. Long-standing block booking users will be given priority, but if there are restrictions to access then clubs will need to work together on how to share access. We asked if EFSC could be used to communicate with more ad-hoc users about this and that we share information from the trust with our members. We also discussed the possibility of adding the facebook pages of the individual FSLT facilities in East Fife to EFSC website (Grant to confirm). Subsequently Community Leisure UK has started a campaign for leisure facility funding in light of the number of facilities that will not open or may open and then be forced to close within 6 months to a year. EFSC will support this campaign.

I met with Randal McDonald and Alex Simpson at Falkland AFC - a new EFSC member club which has currently only adult members (35+ team with 30+ members). They have plans to start a junior section and have a qualified coach in place but need guidance on this. The club was formed in 1993 when they were gifted land from Falkland Estate, they excavated and today offer the facilities to the local community including the Falkland Festival and other smaller events. The main issue for them is the clubhouse is old and not fit for purpose, they need to fundraise to upgrade properly. I guided them on this and funding options available, also advised to reach out to the local groups who use it for

assistance too. I will continue to support them as they plan this. They commented that they would appreciate contact and help from Jamie Moffat, which was passed on and confirmed.

[Updated at meeting] Further update on FSLT meeting, as regards Scottish Govt guidance on facilities opening date of 14 Sept, which has pushed the phased opening plan back and will add to the pressures faced by the trust. Two seminars by SportsScotland about getting facilities ready for return to activities and supporting coaches were extremely useful (the former concentrated on sports with own facilities).

## **Income and Expenditure**

[Emailed 20 July] I confirm a balance of £29,225.04, and the only transaction is wages for April to June. I have not received a bank statement since April, I will try to contact the bank to find out why. Accounts have been sent to Henderson Black for 2019-20.

[Updated at meeting] A bank statement was received for July with balance as stated above. Expenditure now includes wages and Scottish Club Sport membership fee, balance £28691.90. Fife Council Recurring Grant £3908 will be paid in August, in advance of Nov due to C-19 (remaining 50% due Nov). Zurich insurance was due in May but was delayed until August.

## **5. Correspondence**

East Fife Triathlon copied EFSC in to correspondence with FSLT about meeting with tri clubs to discuss facility access and long standing bookings considered alongside swimming clubs. Scottish Club Sport sent booking and information about conference to be held in Stirling on Nov 7 2020, plus its Volunteer Strategy around advertising on behalf of sports councils, producing role descriptors, organising support and training plus championing through Service to Sport Award. The Chair commented a Member Services Group had been formed and that the conference will provide guidance and a pack for setting up a Youth Panel. St Andrews Angling Club confirmed the wheelyboat has now been delivered and a launch event will be planned once lockdown eases.

## **6. Sports Development Officer Report**

Jamie Moffatt met with Falkland AFC to discuss funding for their plans to upgrade facilities. Cupar Bowling Club have completed Club Fife accreditation and is looking at schools engagement. Cupar Golf Club also working towards this. Active Families ran over 5 weeks, with 4000 participants, with the 3 most popular sports: Archery, Golf and Bowls, which have seen demand through lockdown and are positive intergenerational sports. Community Hubs contact Ross Taylor will contact the three East Fife hubs soon. A community asset transfer proposal has been sent to clubs that use Duffus Park for consultation. Janice Laird has recommended Gina Logan (Chair of DPCH) find a legal advisor, and feedback from Elmwood Golf Club, Cupar Golf Club and Cupar Bowling Club is positive. A meeting, ideally in person, will be arranged with users soon: end Aug/start Sept to discuss further. The Chair asked about the cost to clubs, but at this time it is not know, the proposal has come in reaction to the lease changes.

## **7. Active Schools Officer Report**

Work has continued through the summer to plan for the return of schools, school sport will take small steps during the return and will be layered as they move forward while taking advice from the Scottish Government.

## **8. FSLT**

Grant Stevenson commented that FSLT were very disappointed with the date given by the Scottish Government for opening of facilities, and the pressures this will add to an already tightly phased return – in line with the end of the furlough scheme. Dates for return had been released to the press but will now be reviewed in line with this new guidance. If the date for opening of 14 Sept goes ahead this will squeeze the phases to within a month. Governing Bodies are lobbying to try and bring date forward, and are communicating with the trust. The support from EFSC and the local community regards the #Saveleisure campaign is much appreciated. Governing bodies The four astro pitches around Fife, one in Cupar, are planned to open on 17 August. Engagement plan with user and clubs will start once the trust has a date for opening. Essential training for staff will be carried out over the next few weeks to ensure they are ready for opening dates; new booking systems and memberships will be put in place while lifeguarding and other training qualifications have been updated to include C-19 protocols and how use of facilities will now change.

Martin Turnbull asked about clubs that use other facilities, such as Fife Council Community Use (CU) eg. Table Tennis uses Victoria Memorial Hall in St Andrews and another venue in Lundin Links. There has been no communication about access to these so far. Jamie Moffatt commented there is a small team looking at this and how these will open, plus there is a Legionella team. Opening will be done on a footfall and priority basis. Will this disadvantage smaller venues around East Fife? Jamie will confirm a contact for CU. Gary Anderson updated on Elmwood, which will be deep cleaned in mid-August for preparation to open subject to guidance – note this is treated differently to CU and FSLT facilities. Mandy Strachan commented the Larick Centre is not open for sport/activities, only the café.

## **9. Membership 2020-21 + AGM (17 Sept 2020)**

An email had been sent around committee regards the proposal to suspend the membership fee for 2020-21, but that members that were in a position to pay the fee be asked if they would do so. This was agreed.

An email had been sent around committee regards the proposal to hold the AGM digitally on Zoom. This was agreed. The Chair and Secretary/Treasurer reports will be circulated prior to the meeting to help to keep good time.

An email had been sent around committee regards a proposed amendment and suggested wording to the Constitution to add a clause covering holding meetings digitally. This was agreed to be put forward to an SGM to be held before the AGM.

## **10. Covid-19 Emergency Grant**

It was proposed to allocate £3000.00 towards this grant. This was agreed.

## **11. Awards 2020**

It was agreed not to hold an event as lockdown guidance, venue and possible attendance would restrict how this could be organised. The Chair and Secretary will discuss how a handover of trophies and digital record of the shortlisted athletes could be proposed.

## **12. Quiz 2020**

This is now scheduled for 27 Nov 2020, and a booking is in place at Duffis Park Bowling Club. It was agreed to leave the booking in place as it can be cancelled up to a week before.

## **13. AOCB**

The Grants Sub-committee met before the ECM and authorised Development Grants to the following grants to members:

Freuchie Bowling Club £250  
Ladybank Golf Club £500  
Lundin Links Ladies Golf Club £250  
Cupar Bowling Club £150  
Ladybank Bowling Club £500

Mandy Strachan confirmed that Madras Mens & Ladies Hockey Clubs have now merged as Madras Hockey Club; and that the Larick Centre café opened on 18 July – Wed to Sun opening.

## **14. Date of Next Meeting**

**Thursday 1<sup>st</sup> October 2020 at 7.00pm** on Zoom.

### **Dates for 2020**

10 Dec  
AGM 17 Sept  
Quiz Night 6 Nov