

EXECUTIVE COMMITTEE MEETING

7.00pm 16 January 2020

Duffus Park Bowling Club, Cupar

MINUTES

Attendance Present:

Rona McCraw – Chair
Robbie Nellies – Deputy Chair
Hilary Lumsden - Secretary/Treasurer
Mandy Strachan – Tayport Tennis Club
Margaret Kennedy – Councillor
Jamie Moffatt – Sports Development Officer
Stuart Robertson – Active Schools Coordinator
Mark Smith - Fife AC
Gillian Paton – Ladybank Golf Club
Martin Turnbull – St Andrews Table Tennis Club
Marianne Scott – Cycling Scotland
Scott Urquhart – Fife Sport & Leisure Trust
Grant Stevenson - Fife Sport & Leisure Trust
Richard Tough – Madras FP Mens Hockey Club
Brian Thomson - Councillor

1. Welcome and Apologies

Rona welcomed the attendees. Apologies came from Elspeth Wallace, Gary Anderson, James Martin.

2. Minutes from last meeting

The minutes of the last meeting on 5th December 2019 were approved; being proposed by Gillian Paton and seconded by Mandy Strachan.

3. Matters Arising

FSLT outlined current survey running 'Every Visit You Make Counts', which has been circulated by EFSC to members and on FB. Once the results of the survey are collated these will be used to progress discussions with the local community - users and clubs - about facilities. EFSC Secretary to communicate with members about progress.

Young Persons Panel – Mark Smith summarised meeting and comments he and Gillian Paton not happy to proceed without PVGs. East Ayrshire Sports Council have had a Junior Sports Council since start of 2018, which has 9 members aged 12-25 and which meets regularly to discuss what young people are looking for in sport in their areas. One member is elected to attend the Sports Council meetings to deliver reports. They apply for funding and have taken appropriate training in CWPS. The Secretary of the Sports Council attends meetings to take minutes, who is a member of the local authority sports team.

4. Secretary/Treasurer Report

The Secretary stated that there are now 73 members affiliated for 2019-20. We welcome another new member Falkland Golf Club. We are delighted to co-opt on to the committee tonight Martin Turnbull from St Andrews Table Tennis Club, proposed by Rona McCraw, seconded by Marianne Scott. Sadly, James Martin has stepped down from the committee, but confirmed Ian Bell will continue his position as previously.

Grant funding was agreed by the grants sub-committee to Madras College for equipment to help run an extra-curricular hockey program, £412.44. Proposed to review grant application form to

make it easier to fill in and to ensure clubs understand the criteria and are clear on what they need to supply. J Moffatt to review digital file.

Income and Expenditure

The Treasurer presented accounts up to the most recent balance and bank statement of 16 Jan 2020 and confirmed a balance of £29,421.29. We received £300 sponsorship for the forthcoming awards, £15 in affiliations and £20 outstanding Volunteer Day fee; while expenses included funding awards of £500, website upgrade £50 and wages.

5. Correspondence

Scottish Club Sport sent details about its Small Grants, agreed to apply for funding to launch the Young Persons Panel.

6. Sports Development Officer Report

See below.

7. Active Schools Report

Stuart Robertson outlined the aim 'more people, more active, more often' and transition into clubs, with an invitation to clubs to come in to schools and work with the coordinators – to send contact details to circulate to clubs.

8. St Andrews hockey proposal

Cllr Brian Thomson talked about his plans to try and help fund a hockey pitch at Station Park in St Andrews, which he has proposed as a result of the new school in St Andrews changing its pitch provision from 1x2G and 1x3G to 2x3G. This means currently the only pitches suitable for hockey are at St Andrews University and St Leonards school, which has had a significant impact on pitch availability for Madras FP Hockey Clubs. Richard Tough from the club summarised the position of the club and that it is currently awaiting a response to its complaint to the commission about the decision making process; also highlighting the shortage of hockey provision in Fife and that the decision making appeared to be based on opinion, rather than consultation with the community. This has been an emotional drain on volunteers who are struggling to keep the club going – the Station Park proposal will be considered once the complaint response is received. Rona McCraw asked that the sports council be kept up-to-date on where conversations are so that we can help pass on information.

9. Awards Ceremony 2020

Nominations are low, with only 16 received to date; agreed to extend closing date – tbc. Agreed to approach Richard Brickley re his nomination last year for a local club, which at that point did not fit a category.

Sponsorship continuing to come in, 3 sponsors still to confirm support. Thorntons confirmed this will be its last year of supporting the event.

Provost of Fife Cllr J Leishman confirmed his attendance; agreed to ask him to speak after the Chair's welcome – suggested Olympiad 2020 may be a good topic.

Guest giveaway agreed as a branded cooler bag.

10. Spring events

EFSC Volunteer Training Day for Child Wellbeing and Protection and First Aid to be held in April (25 Apr, tbc) - with clubs paying a £20 fee only, or fully subsidised if possible. Agreed to approach Bell Baxter High School and Tayport's Larick Centre for hosting the event, and Anna Tizzard to run CWPS course and Meg Buchanan to run First Aid course (check availability, and other tutors).

11. AOCB

Proposed to run Club of the Month via the website and FB (as per previous discussions), and to offer a small monetary incentive to help clubs fund development that may not be covered by the

grants criteria eg. further facility hire to try to increase membership. Marianne Scott commented that Cycle Scotland has had great success with its own Quick Grant Funding running alongside its main funding, being more relevant to what's happening now - encouraging groups to come forward to apply for the Quick Grant and once successful with this to go on to apply for main funding. To be discussed at the next meeting.

The Larick Centre will open on 21 Feb 2020, with its official opening to be held on 26-28 March 2020. Contact the new Project Coordinator, Yvonne Wynia, about this and other activities.

12. Date of Next Meeting

Wednesday 4 March 2020 at 6.30pm for the grants committee (as required) and **7.00pm** for the full committee. Venue – Duffus Park Bowling Club.

Dates for 2020

4 March

30 April - CHANGED

23 July - CHANGED

1 Oct

10 Dec

AGM 17 Sept

Quiz Night 6 Nov

Sports Development Officer Report:

- **Community Sports Hubs**
 - Jamie will be moving over into a seconded post within the team as a generic sports development officer. Martin Bell will start in the role from Monday 20th January. Jamie will move over once the new officer is in post and a full handover has been completed.
- **Events**
 - N/A
- **Sports Development SportsSTARS**
 - The sportsSTARS sessions in the area returned as of Wednesday 8th January, all of which were well attended.
- **Training**
 - An I CAN LEAD course will be running in the February mid-term break at Glenwood High School. Any clubs or Active Schools Coordinators should encourage participants to get in touch with Active Fife – sportsdevelopment.enquiries@fife.gov.uk – to book a place on the course.
 - **Child Wellbeing and Protection in Sport (CWPS)** - The next course will be held on Tuesday 28th January @ Pitreavie Soccer Centre – 2020 Course dates can be found at www.activefife.co.uk
 - **Children 1st, In Safe Hands** - The next course will be held on Thursday 25th June @ Glenwood High – 2020 Course dates can be found at www.activefife.co.uk
 - **SAMH Training** - Please see the attached information sheet from the Scottish Association for Mental Health (SAMH). It refers to an E-Learning training resource. If you wish to access this **FREE** training resource, please contact ALBATraining@samh.org.uk
- **Link Officer** – We will be looking at the sports council monitoring next in December/January
- **Staffing** – Update – Emma Broadhurst has left her post of Active Communities Team Manager. Emma's position will be advertised in due course.
- **ClubFife** – This is Fife Councils Club accreditation scheme. For more information and an application form please contact Jamie Moffatt – jamie.moffatt@fife.gov.uk

Community Sport Hub Officer Report:

- **Duffus Park Community Sport Hub**
 - **Lease Agreements** – ongoing. Meeting on 15th January with Fife Council staff to discuss clubs' position
 - **Junior Hub Pass** – clubs confirmed, Jamie to arrange meeting to go over terms and conditions of the membership with the participating clubs. Launch date of membership in April
 - **Date of Next Meeting** – 2/3/20

- **East Neuk Community Sport Hub**
 - **Date of Next Hub Meeting** – 29th January to discuss plans for the annual Easter Multi-Sport Camp. Ten protected places will be secured through family support referrals.
 - **East Neuk Junior Golf Development Group:**
 - **Golf Sixes in North East Fife** – Crail Golfing Society, Anstruther Golf Club, St. Andrews (New Club), Lundin Ladies Golf Club. Golf Sixes is a friendly fixture initiative between clubs for children aged 7-12 with a handicap of 37+
 - **Girls Golf Hubs in North East Fife** – Crail Golfing Society, Elie Sports Club, Ladybank Golf Club
 - **Fixtures** – agreement made between all clubs to arrange 'off-season' friendlies in the East Neuk for juniors.
 - **Date of Next Meeting** – 17th February

- **Waterstone Crook Community Sport Hub**
 - **Update** – no developments since last East Fife Sports Council Meeting
 - **Date of Next Meeting** – 23/1/20