

EXECUTIVE COMMITTEE MEETING
7.00pm 5 December 2019
Duffus Park Bowling Club, Cupar

MINUTES

Attendance Present:

Rona McCraw – Chair
Robbie Nellies – Deputy Chair
Hilary Lumsden - Secretary/Treasurer
Mandy Strachan – Tayport Tennis Club
Elspeth Wallace – Fife AC
Gary Anderson – SRUC Elmwood
Jamie Moffatt – Sports Development Officer
Lynne Haxton – Active Schools Coordinator
Mark Smith - Fife AC
Gillian Paton – Ladybank Golf Club
Ian Bell – Falkland Tennis Club
Martin Turnbull – St Andrews Table Tennis Club
Gina Logan – Duffus Park Hub
Scott Urquhart – Fife Sport & Leisure Trust
Grant Stevenson - Fife Sport & Leisure Trust

1. Welcome and Apologies

Rona welcomed the attendees. Apologies came from Cllr Margaret Kennedy, James Martin, Andrew Arbuckle, Marianne Scott.

2. Minutes from last meeting

The minutes of the last meeting on 3rd October 2019 were approved; being proposed by Elspeth Wallace and seconded by Robbie Nellies.

3. Matters Arising

In response to notifications to Crail Rowing Club, Ladybank Bowling Club and Newburgh Bowling Club about outstanding funding offers, the first two have now provided what is required. However, no response received as yet from the latter.

4. Fife Sport & Leisure Trust (FSLT)

The chair welcomed Scott Urquhart and Grant Stevenson from FSLT and their decision to accept our invitation to become more involved with our sports council and be able to open communication with the many members within our member clubs. It was acknowledged that there has been a lack of communication this year and we look forward to making plans to move forward together in the new year.

FSLT plan to set up user groups in East Fife to address the cuts to facility opening hours and look to discussions with clubs and users about how changes to use could help reinstate the opening hours and prevent further cuts. These groups will be moved forward in January, with a view to public surveys, biannual meetings and working with the sports council to survey its members.

Questions included if there were any proposed facility closures planned, which there are not in the East Cluster. Also, how income can be generated and if fees could be increased, there are now methods of diversifying income including onsite advertising, sponsorship and social cafes being put in place and swimming fees will increase in the new year.

The Chair asked about a query from a member club, requiring any club using FSLT facilities to have a minimum of £10m PLI, which seems excessive and is a significant cost to smaller clubs. FSLT comment this is a requirement of its insurer, as the Trust is faced with increasing legal challenges.

5. Secretary/Treasurers report

The Secretary stated that there are 72 members affiliated for 2019-20, which allows us to have communication with thousands of members within these clubs. We welcome a new member Falkland AFC and have had interest from Falkland Bowling Club. We also welcome to the meeting tonight Martin Turnbull from St Andrews Table Tennis Club, who is considering joining our Executive Committee.

It has been a busy period for the sports council, with events including the EFSC Volunteer Training Day on 2/11/19, which welcomed 18 clubs and qualified 30 individuals in Child Wellbeing and Protection and 10 in First Aid. This was supported by the sports council with clubs paying a £20 fee only. Thank you to Bell Baxter High School for hosting the event and to Anna Tizzard who ran two CWPS courses on the day and Meg Buchanan for running the all-day First Aid course. We then hosted our annual Quiz Night at Duffus Park Bowling Club on 8/11/19, where last year's winner Disability Sport Fife held on to their title. That same day we attended the SRUC Game Changing event to launch Elmwood's expanded/upgraded animal facility and the organisation's ambitious plans for the future. It was then to Edinburgh to attend the Observatory for Sport in Scotland conference on 25/11/19, which opened an eye-opening and rather worrying discussion about the future for sport and physical activity in Scotland and the issues the sector faces from continuing cuts in funding and investment. This independent organisation aims to collate as much data as possible from around Scotland to back up the sector's position to be able to use it to inform and lobby if needed decision makers. We were also in contact with Cllr Brian Thomson about his plans to try and help fund a hockey pitch at Station Park in St Andrews – he plans to attend the next committee meeting in January to discuss this further.

Income and Expenditure

The Treasurer presented accounts up to the most recent balance of 5 Dec 2019 and confirmed a balance of £30,692.92; with the most recent bank statement of 15 Nov 2019 showing £18,940.62. We received the second part of the recurring grant from Fife Council of £11724; other income included £750 sponsorship for the forthcoming awards, £45 in affiliations, £340 from the Volunteer Day training, £205 for the Quiz Night; while expenses included funding awards of £750, Volunteer Day training of £370, Quiz Night of £190 and wages.

6. Correspondence

St Andrews Angling Club let us know the delivery of the wheely boat (a boat that accommodates 2 wheelchairs) that they received funding for has been delayed and will arrive in the spring when the weather is better – when they plan to have a celebration for its launch.

7. Sports Development Officer Report

See attached report.

8. Active Schools Report

Lynne Haxton outlined progress with the condensed Saints Academy this year offering 12 places, as it was felt the larger numbers last year had diluted the focus a little; volunteering opportunities were offered through the University, the 3 NEF schools and Levenmouth Academy and through local sports clubs. The NEF Sports Stars programme also continues for S1-6 (12-17yo) for those competing at regional/national/international level.

9. Young Person's Panel

Mark Smith outlined the proposal to launch an EFSC Young Person's Panel with an information and application pack for young people aged between 15 and 21. There was discussion about PVGs, and it was agreed to clarify the need for these and what constitutes incidental and regulated

work. The Chair will contact Steven Adamson at Fife Voluntary Action on this. Active Schools will discuss further with YPP sub-committee and it was agreed to move forward with this in the new year. A copy of the pack is attached.

10. Awards Ceremony 2020

Nominations now open for Awards Ceremony on 18 March 2020, closing 20 January 2020. The venue is confirmed as the Corn Exchange in Cupar with catering by Sunshine Kitchen in Cupar. The Secretary will organise wine and soft drinks.

Categories this year were amended to avoid duplication of nominees.

The keynote speaker is confirmed as Nony Mordi, she is delighted and looking forward to speaking. Photographer confirmed as last year. Jamie Moffat confirmed the spotlight film is complete.

Gillian Paton to help with IT, Secretary to send copy of last year's file.

The majority of sponsors are confirmed, with £750 already in. A give away will be purchased for guests, discussed a branded mobile phone holder. EQ confirmed as principal sponsor, and paid.

Elsbeth will provide 6 helpers on the night. The Secretary to contact 3 cluster schools to see if there is a band who can play at the start of the evening.

Winners and runners up trophies (crystal rosebowl/glass plaque) sourced from same supplier as last year.

A news article appeared in Herald/Citizen on 22/11/19, all members have been emailed and Facebook post gone out. We need a big push on nominations.

11. AOCB

Mandy Strachan confirmed handover of the new Tayport Hub should be 22 Feb 2020, with pictures on Facebook of the final work being completed.

Gary Anderson confirmed Elmwood now offers local sports clubs access to the building to use the hall with a swipe card system in place, offered to a responsible adult.

Ian Bell thanked the Chair for the opportunity to sit on the sports council executive committee and now that he has stepped down he wanted to wish the council well in the future. James Martin will take over representation from Falkland Tennis Club.

12. Date of Next Meeting

Thursday 16 January 2020 at 6.30pm for the grants committee (as required) and **7.00pm** for the full committee. Venue – Duffus Park Bowling Club.

Dates for 2020

16 January

4 March

29 April

16 July

1 Oct

10 Dec

AGM 17 Sept

Quiz Night 6 Nov

Sports Development Officer Reports

NE FIFE:

Community Sports Hubs

Jamie will be moving over into a seconded post within the team as a generic sports development officer. The Community Sports Hub officer post has been advertised for a second time as no one was appointed after the first round of interviews. We hope someone will be in post early next year. Jamie will move over once the new officer is in post after a handover completed.

Events

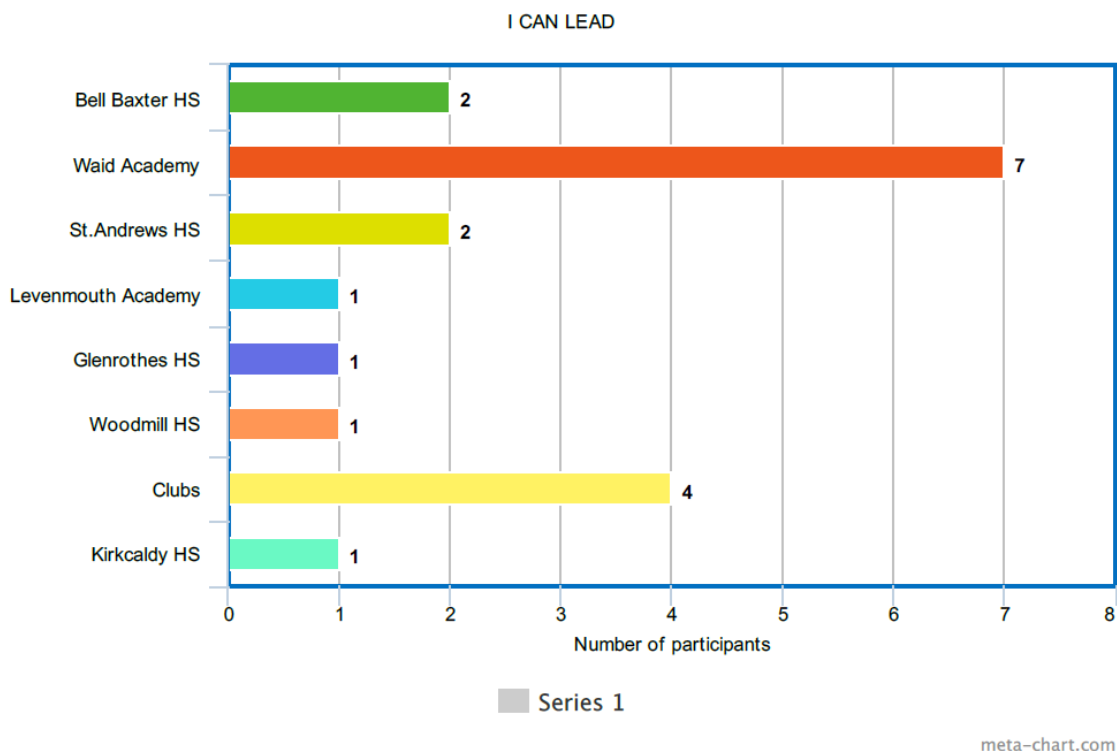
The next “older adult” event will be the tea dance held at the Bay hotel on Thursday 5th December – This event invites older adults from care homes / centres across Fife to enjoy an “active” Christmas party

Sports

Sports Development SportsSTARS –The sportsSTARS sessions in the area have been running well with Try-Sports tasters for p2 running at waid this week.

Our SportsSTARS Netball & Handball festival ran on Sunday 1st December @ Glenwood High School with the netball team from BellBaxter placing 1st 😊

Training – Sports Leaders “I CAN LEAD” – The course ran with 20 participants including young people from



Many of the participants have been volunteering within their clubs & schools

Child Wellbeing and Protection in Sport (CWPS)

The next course will be held on Tuesday 28th January @ Pitreavie Soccer Centre – 2020 Course dates can be found at www.activefife.co.uk

Children 1st, In Safe Hands

The next course will be held on Thursday 25th June @ Glenwood High – 2020 Course dates can be found at www.activefife.co.uk

SAMH Training - Please see the attached information sheet from the Scottish Association for Mental Health (SAMH). It refers to an E-Learning training resource.

If you wish to access this **FREE** training resource, please contact ALBATraining@samh.org.uk

Link Officer – We will be looking at the sports council monitoring next in December/January

Staffing – Update – Emma Broadhurst will be leaving the team at the end of the year

ClubFife – This is Fife Councils Club accreditation scheme. For more information and an application form please contact Meg Buchanan megan.buchanan@fife.gov.uk

EFSC:

• Duffus Park Community Sport Hub

- Lease Agreement Updates (2/12/19)
 - New pricing structure to be live as of 1st April 2020
 - Charges will be implemented based on:
 - Type of sports club
 - Whether the facility is council owned or ground leased
 - No confirmed date to when clubs will be informed of the new prices
 - Any sharp price increases to be phased over a five-year period
- Junior Hub Membership
 - In the process of offering a junior hub pass through Duffus Park Community Sport Hub
 - Pass would be charged at £5-10 for 10-20 sessions across all the hub clubs (discretionary added so only 2-3 sessions can be cashed in at the same club)
 - Reduced membership offers to be given to pass holders
 - Insurance sourced for the programme
 - Funding in place to help cover start-up and promotional material costs

• East Neuk Community Sport Hub

- Junior Golf Development Group
 - Meeting again on 16th December
 - Crail Golfing Society now a 'Girls Golf Hub' for the new season
 - Four East Neuk clubs have joined the Golf Sixes initiative for 2020
 - Aim to get all clubs Club Fife accredited by February 2020
- Hub Holiday Camps
 - 1 in Easter and 1-2 in Summer depending on demand/availability

• Waterstone Crook Community Sport Hub

- No updates