

**EXECUTIVE COMMITTEE MEETING**  
**7.00pm 03 October 2019**  
Duffus Park Bowling Club, Cupar

**MINUTES**

**Attendance Present:**

Rona McCraw – Chair  
Robbie Nellies – Deputy Chair  
Hilary Lumsden – Secretary/Treasurer  
Jamie Moffat – Sports Development Officer  
Caitlyn Mackie – Active Schools Coordinator  
Mandy Strachan – Tayport Tennis Club  
Margaret Kennedy – Councillor  
Elspeth Wallace – Fife AC  
Mark Smith - Fife AC  
Gillian Paton – Ladybank Golf Club

**1. Welcome and Apologies**

Rona welcomed the attendees. Apologies came from Gary Anderson, Marianne Scott and James Martin.

**2. Minutes from last meeting**

The minutes of the last meeting on 25<sup>th</sup> July 2019 were approved; being proposed by Mandy Strachan and seconded by Rona McCraw.

**3. Matters Arising**

Elaine Forbes from St Andrews Table Tennis Club had received a reply from the Chair and had commented there was a member interested in getting involved on the EFSC committee but they could not attend the AGM, there has been no contact again since.

The Chair confirmed the new Constitution was approved at the AGM.

**4. Secretary/Treasurers report**

The Secretary started by confirming that the Grants Committee had confirmed the award of £300 to St Andrews Curling Club in support of hiring sheets of ice to offer taster sessions to 19-21 and over 50 age groups with an aim to growing membership. An award of £150 was made to Elie and Earlsferry Sailing Club for the purchase of safety and first aid equipment.

The Secretary commented on membership, stating to date there are 71 total members, of which 66 are paid, 2 are to pay, and 3 are not yet affiliated. We are delighted to welcome new member Scotland's Rural College Golf Club. Two of the 3 outstanding are to confirm but the other is Crail Rowing Club, who have an outstanding Grant award from EFSC.

It was agreed to inform this club as well as Ladybank and Newburgh Bowling Clubs that they have until the end of this year (31 Dec 2019) to collect the Awards or the offers will be withdrawn. In the case of Crail RC they must also affiliate in order to receive the funding.

Welcome to the two new committee members attending, Mark and Gillian and thanks to Mandy for stepping up to the Grants Committee and hopefully the Awards Committee (timing tbc).

The training day plans were going well, with 2 sessions planned for CWPS and the First Aid course is full, it is hoped to run further training in the spring.

The change over to Scothosts for the web hosting and email service is now complete. SALSC conference was attended by the Chair and Secretary and was a great success with a number of excellent presentations. The AGM saw the launch of the new name to Scottish ClubSport. The Chair and Secretary now plan to attend one of the two days conference by the Observatory for Scottish Sport at the end of November - one of the presentations at the SALSC event.

A meeting with Fife Council and our sister Sports Councils discussed the Constitutions of all 3 councils and Awards structure to identify similarities and differences between the three – combining to one ceremony is not currently planned. The Strategy for Sport and Physical Activity has been put on hold in light of the cuts to opening hours by FSLT.

## **Income and Expenditure**

The Treasurer presented accounts up to the most recent balance of 25 September 19 and confirmed a balance of £20,885.11. The latest bank statement is 16 Sept 2019. There has been little activity in the accounts, with a few affiliations and training day fees as well as Freuchie Bowling Club Grant, SALSC Bowling expenses, Howe of Fife RFC hire and Henderson Black fee.

## **5. Correspondence**

There was no correspondence.

## **6. Sports Development Officer Report**

See Report attached.

## **7. Active Schools Report**

Caitlyn Mackie reported that Waid Academy ran a successful running event at Cambo, with 100+ pupils taking part. All 3 High Schools have been busy recruiting Young Ambassadors/Leaders and starting training over the summer, plus 3 pupils will take part in the First Aid training (one from each HS). A condensed St Andrews University Saints Academy has just launched also as well as the Sports Stars monthly programme, which will start in December. Sadly Bell Baxter has not yet appointed a replacement for its Active Schools coordinator but hopes to soon. The school is looking in to a grass cutting issue,

## **8. FSLT Cuts to Opening Hours**

Wendy Watson responded to the invitation by EFSC to attend this ECM to send apologies and to forward a Briefing Notice, which was circulated to the EC. Margaret Kennedy outlined what has happened to date, with concerns about the consultation and how the decision to cut hours was made - if this included measuring all users including membership subs and club bookings. Legal articles had been exposed showing no flexibility to work with the user population and how the trust could work in different ways to improve, and the lack of consultation or meaningful discussion with members could be seen to contradict its charitable status. Alternative agreements with other clubs seems to be a postcode lottery, where Dunfermline user clubs were met with whereas Cupar was not. There may even be an implication of closure by stealth, forcing a loss of users. Why would this happen? The trust exists to provide sport to local communities and manage the facilities of these communities. Relationships with other sporting bodies, including the Sports Councils, should be improved. Representatives from clubs and individual users should be invited to any future discussions. The Chair and Vice Chair will meet with the Secretary to form a response to the letter from W Watson at the trust.

## **9. Awards Ceremony**

Speaker, Elspeth Wallace to approach Nony Mordi, who was born in Nigeria and moved to Scotland and attended Madras College. She is a very successful Fife AC athlete who has excelled in triple jump. Master of Ceremonies, Richard Brickley.

Spotlight, Jamie Moffat and Stuart Robertson to lead, choosing a representative parent volunteer/Young Ambassador/Coach from the 3 school clusters/community hubs and differing age demographic, to give thoughts and Impressions of community sport.

Sponsors, to be invited with categories offered as per last year, Howe of Fife Rotary to be offered new Club category.

Nomination wording, changes to Masters/Achiever/Coach to try to encourage more nominations in these categories. Club Award wording agreed. Add in EC 'reserve the right to move nominations between categories at their discretion.' (see attached sheet).

Shortlist to be compiled end Jan/start Feb. Mandy Strachan to confirm re sub-committee.

## **10. EFSC Quiz Night**

It was confirmed that the event was to take place at Duffus Park Bowling Club on Friday 8 November. Quiz master Rod Whyte as last year. Time 6.45 registration and 7.15pm start. £5/person. First prize £100/second prize £50. Secretary to circulate information to the clubs and promote on website/Facebook.

## **11. Communication / Newsletters**

It was agreed to focus on the website and Facebook to circulate information about EFSC and its members rather than compile a newsletter.

Secretary to ask Greig Hopcroft about adding a Facebook widget to the website.

## **12. Executive Committee Members**

Agreed to form a Young Persons Panel as part of EFSC, Mark Smith and Gillian Paton to lead, with advice from Caitlyn Mackie. Look at barriers to sport for the inactive.

## **13. PO Box Agreement**

Agreed to cancel PO Box sub in 2020, and use Secretary's home address (as previously).

## **14. AOCB**

Mandy Strachan described the issue in St Andrews with the new school's plans for pitches, as provision was originally for 1x 3G area and another area suitable for hockey, but is now for 2 x 3G only. This is seen as a disadvantage to girls' sport especially, plus it forces all ages to Dundee for hockey training/clubs. The Madras FP clubs are in a precarious position. The school rector will not engage with this issue, and communication with the Courier through Cllr Tim Brett is now in place.

## **15. Date of Next meeting**

**Thursday 5<sup>th</sup> December 2019 at 6.30pm** for the grants committee (as required) and **7.00pm** for the full committee. Venue – Duffus Park Bowling Club.

## East Fife Sports Council Meeting – Thursday 3<sup>rd</sup> October

### Sports Development Report

- **Duffus Park Community Sport Hub**

- Junior Hub Membership
  - Clubs to confirm their intention to be involved in the initiative
  - Seeking advice from Fife Voluntary Action
- Cupar Golf Club Developments
  - Club Fife application in process
  - Working in partnership with Elmwood College & Scottish Golf for coaching, and Active Fife & Active Schools for work with Castlehill and Bell Baxter
  - Encouraged them to apply to sports council for equipment grant

- **East Neuk Community Sport Hub**

- East Neuk Junior Golf Development Forum
  - Feedback/Actions from first meeting...
    - Partnership working
    - Golf Sixes
    - 2020 Planner
  - All clubs encouraged to affiliate to EFSC and accredit themselves to Club Fife
- Tennis?
  - Update from Victoria... Winter coaching taking place at St. Monan's MUGA
- Participatory Budgeting
  - Applications from Active Schools, FRAPPY, East Neuk Karate Club and Pittenweem Tennis Club – PTC awarded £4.5K
- New Membership Tracker
  - Used to analyse the best means of getting new people into the club
- East Neuk First Responders Training
  - Provided 'lunchtime lifesaver' training to all hub leaders at last meeting
  - Available to provide next sports camp attendees with lifesaver training

- **Waterstone Crook Community Sport Hub**

- Inactive work with Active Schools

- **Active Fife**

- Participation classes continue at Bell Baxter and Waid
  - Try Sport – both
  - Handball – Bell Baxter
  - Netball – Bell Baxter
- Physical Activity Walks in Cupar
- Mini Kickers Classes in CUS, PS and FSLT Facilities
- Club Fife Accreditation to include Mental Health Training – SAMH Charter for Sport
- PASAG feedback...

**The award categories are:**

1. Junior Award (under 16 as at 31.12.2019) - recognising the sporting achievement of an individual in this age group.
2. Youth Award (age 16–20 inclusive as at 31.12.2019) - recognising the sporting achievement of an individual in this age group.
3. Senior Award (age 21 and over as at 31.12.2019) - recognising the sporting achievement of an individual in this age group.
4. Masters Award (aged 50 and over as at 31.12.2019) - recognising an individual who has demonstrated a high level of performance or success throughout the year in this age group.
5. Achiever of the Year Award - recognising an individual or team, through hard work, dedication and determination has made significant progress in their sport.
6. The Award for an Athlete with a Disability - recognising the sporting achievement of a disabled athlete.
7. Coach of the Year Award - awarded to an individual who has committed to providing the highest standard of coaching, whether it's with individuals or teams and at any participation level.
8. Services to Schools Award - marking the dedication, commitment and voluntary service to sport in schools of an individual.
9. Youth Volunteer Award - acknowledging outstanding volunteer support to extra-curricular activities while still in full-time education.
10. The Club Award - awarded to the club that has made a significant impact on the development of their sport. Open to all sectors of the community.
11. The Team Award - awarded for the best team achievement. There is no age barrier and the team need not necessarily have achieved a major success, as enthusiasm and consistency will also be considered.
12. East Fife Services to Sport Award - awarded to an individual, (Administrator, Coach or Official) for their voluntary contribution to local sport over a lengthy period of time. The individual must be associated with a sport, activity or voluntary organisation recognised by Sport Scotland.

All nominees for categories 1–7 must be a member of a club within the East Fife Sports Council area or reside within the area. Teams nominated for category 10 must represent a club affiliated to East Fife Sports Council.

Award winners will be chosen by the Awards Committee of the East Fife Sports Council whose decision shall be final, they also reserve the right to move nominations between categories at their discretion.